



CONSTITUTION

OF THE

**KENYA NATIONAL COMMITTEE
ON LARGE DAMS
(KENCOLD)**

AS ADOPTED BY THE SIGNATORIES TO THIS DOCUMENT ON

..... DAY OF2016

CONSTITUTION

**To provide for the reconstitution and operation of the Kenya National
Committee on Large Dams.**

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1. Definitions and interpretation

In this Constitution, unless the context shows that another meaning is intended -

“closed ballot” means the use of ballot-papers during a vote in such a manner that the identity of a specific voter cannot be determined from that ballot-paper;

“Constitution” means this Constitution as adopted by the signatories thereto contained in the attached Schedule 2;

“Ministry” means the ministry in-charge of dams and water storage in the republic of Kenya and the legal successors in title to this ministry;

“Executive Committee” means the committee composed and elected as described in clauses 7.2 and 8.2;

“ICOLD” means the International Commission on Large Dams being a non-governmental international organisation founded in 1928 which provides a forum for the exchange of knowledge and experience in dam engineering;

“Management Committee” means the committee composed and elected as described in clauses 7.1 and 8.1;

“quorum” means the lowest number of members present to constitute a valid meeting without which no business may be conducted by that meeting;

“KENCOLD” means the Kenyan National Committee on Large Dams as provided for in this Constitution;

“Schedules” means the Schedules attached to this Constitution which form an integral part of this Constitution; and

“Body Corporate” means the common law *universitas personarum* with the following main characteristics:

- It is a juristic person separate from its members.
- It has the capacity to acquire rights and to incur obligations independently.
- It can sue and be sued in its own name.

2. Name and status

The official name of this association is the Kenya National Committee on Large Dams (KENCOLD). KENCOLD is a voluntary association of organisations and individuals to promote its mission as set out hereunder.

3. Mission

The mission of KENCOLD is to -

- 3.1 Create and promote an awareness and understanding amongst Kenyans of the role of dams in the beneficial and sustainable development of Kenya's water resources;
- 3.2 Advance the knowledge and skills relating to the science and art of planning, design, construction, management, operation, maintenance, rehabilitation and decommissioning of dams amongst its members in a safe, financially sound, ecologically and socially sustainable manner;
- 3.3 Provide a democratically elected national committee in Kenya to represent Kenya on ICOLD; and
- 3.4 Engage with other African countries in support of initiatives such as those of the New Partnership for Africa's Development (NEPAD) as well as those of ICOLD.

4. Powers

For the furtherance of its mission, KENCOLD shall have the powers to -

- 4.1 provide a service to the public and to promote amongst its members an interchange of information pertaining to dams;
- 4.2 grant and terminate membership;
- 4.3 advance the technology, research and best practices associated with dam engineering in the various disciplines of planning, design, construction, management, operation, maintenance, decommissioning and safety;
- 4.4 act as the Kenyan National Committee of ICOLD;
- 4.5 be a registered, financially viable, non-profit, public benefit organisation in compliance with the laws of Kenya;

- 4.6 purchase, hire or otherwise acquire any moveable or immoveable property that may be deemed necessary for the purposes of KENCOLD;
- 4.7 sell, manage, let or hire, mortgage or otherwise deal with all or any part of KENCOLD's property;
- 4.8 invest any monies of KENCOLD not immediately required for any of its activities or commitments in such a manner as may from time to time be determined, provided that the yield from any investment shall be applied for the furtherance of the mission of KENCOLD;
- 4.9 publish an annual report and accounts covering the activities of KENCOLD and any other matters of relevant interest to its members;
- 4.10 provide advice on policy issues and all aspects of dams to the Government of Kenya, other organisations as well as the general public;
- 4.11 provide advice and promote support for the use of best practices in dam development throughout the East African Community and other African states both directly as well as via the Africa Association of ICOLD established in 2012;
- 4.12 fund scholarships or bursaries for tertiary studies related to dams;
- 4.13 provide support for participation in ICOLD activities;
- 4.14 provide certified training courses for dams professionals under ICOLD;
- 4.15 certify companies providing services to the dams industry in categories established by the management committee in line with ICOLD guidelines.
- 4.14 maintain a register of Kenyan dams for incorporation from time to time in the World Register of Dams under ICOLD;
- 4.15 arrange local seminars, study tours, site visits and courses and participate in international seminars on dams;
- 4.16 provide Kenyan based technical and management expertise pertaining to dams, to ICOLD;
- 4.17 support the aims and objectives of ICOLD and to maintain KENCOLD's membership of ICOLD by the payment of annual ICOLD membership fees;
- 4.18 open accounts with reputable banks in accordance with the provisions of clause 11.4 and to draw, accept and endorse bills, cheques, promissory notes and other negotiable documents;
- 4.19 appoint and dismiss paid employees;
- 4.20 keep a KENCOLD Membership Register;

- 4.21 create, register and amend the logo of KENCOLD;
- 4.22 appoint honorary members; and
- 4.23 do all such other lawful things as are necessary, incidental or conducive to the attainment of the mission of KENCOLD.

5 Affiliation

KENCOLD is affiliated with ICOLD and represents Kenya on that body.

6 Membership

- 6.1 Membership of KENCOLD in any of the listed categories or groups below, is restricted to those institutions, organisations, corporations, companies and individuals who can satisfactorily demonstrate that they –
 - 6.1.1 are active in the dam industry; and
 - 6.1.2 subscribe to the mission of KENCOLD.
- 6.2 Applications for membership shall be made on the prescribed form in Schedule 3 and addressed to the Secretary. Such applications will then be approved or rejected by the Executive Committee who holds the sole discretion in this matter.
- 6.3 KENCOLD membership categories consist of Corporate Members and Individual Members as set out below.
 - 6.3.1 The Corporate Members Category (Group 1) consists of -
 - 6.3.1.1 Dam Owners and Operators defined as all Kenyan dam owners and operators;
 - 6.3.1.2 Institutions defined as those institutions, associations, federations, councils, chambers, government departments, unions and other similar organisations in the water sector; and
 - 6.3.1.3 Professional Companies defined as professional companies or firms active in the engineering, environmental, social science, geological, geohydrological and related aspects of the dam and water industry.

- 6.3.2 The Individual Members Category (Group 2), which consists of individual professionals older than 18 years of age who are active in the dam industry, individual private dam owners and honorary members, the latter as nominated by members and appointed by the Management Committee. Membership of this Group is restricted to private individuals or individuals from companies or institutions with fewer than five professional employees, unless their organisation is a member of Group 1.
- 6.4 For purposes of classification of members into any of the above mentioned Categories, the Management Committee has the sole discretion.
- 6.5 The members shall have one vote per delegate at a general meeting.
- 6.6 A member in any of the listed categories above, may terminate its membership of KENCOLD by submitting to the Secretary a written notice of termination together with any monies owed to KENCOLD. The name of such member shall then be removed from the Membership Register.
- 6.7 Membership in any of the listed categories above, shall be subject to advance annual payment of membership fees as determined from time to time by the Management Committee. Annual membership fees shall become due and payable on 1 January of each year.
- 6.8 Any member whose membership fees have not been paid fully within six months from the due date, shall be deemed not to be in good standing. Such members shall therefore not be entitled to any of the rights and privileges of membership nor shall such members be entitled to present themselves as members of KENCOLD after conclusion of the disciplinary process as described in clause 17.
- 6.9 The membership of any member whose membership fees have not been fully paid within twelve months from the due date, may be terminated and that name may be struck off the Membership Register after conclusion of the disciplinary process as described in clause 17.

7 Composition of the KENCOLD Management and Executive Committees

7.1 Management Committee

- 7.1.1 Following the election process as provided for in Schedule 1 and clause 7.1.5 where applicable, the Management Committee shall consist of the following persons:

- 7.1.1.1 a Chairperson and a vice-Chairperson elected from the members of the Management Committee as prescribed in Schedule 1;
- 7.1.1.2 a current Kenyan President or Vice-President or Member of ICOLD for a term running concurrently with that person's ICOLD term of office;
- 7.1.1.3 past Kenyan Presidents or Vice-Presidents or Member of ICOLD for a single term of three years following directly on that person's ICOLD term of office;
- 7.1.1.4 the outgoing past Chairperson of KENCOLD for a single term of one year following directly on his / her term of office;
- 7.1.1.5 one representative of the Ministry in-charge of dams and water storage and the legal successors in the title to this branch nominated by the authorized representative of the Ministry serving for a term of three years;
- 7.1.1.6 eight members elected from the listed KENCOLD members serving for a term as determined by the Management Committee in respect of each member; and
- 7.1.1.7 two members co-opted optionally on account of their special knowledge and experience in matters relating to dams, by the Management Committee to serve for a maximum period of twelve months which period may be extended according to the discretion of the Management Committee.

- 7.1.2 Every person elected, nominated or appointed to serve on the Management Committee shall be a person competent in matters relating to dams.
- 7.1.3 The Management Committee shall have the power to replace a member of the Management Committee by co-option when such member vacates his / her position for whatever reason, for the remaining portion of the term of office of such member.
- 7.1.4 The Chairperson, Vice-chairperson, and such other representative(s) of the Management Committee as the Management Committee may determine shall be elected by and from the members of the Management Committee, serving for a term of three years subject to the provisions of sub-clause 7.2.3.

7.2 The Executive Committee

- 7.2.1 The Executive Committee shall consist of the Chairperson, vice-Chairperson, Treasurer and Secretary as well as such other representatives of the Management Committee as the Management Committee may determine, but not exceeding seven members.
- 7.2.2 The Treasurer and Secretary may either be elected from the members of the Management Committee serving for a term of three years subject to the provisions of clause 7.2.3 or be formally appointed externally by the Management Committee for a term and under conditions to be approved by the Management Committee.
- 7.2.3 The members of the Executive Committee shall be restricted to two consecutive terms of office per official duty. On expiry of the terms of office of such member, that member shall not be eligible for a further term until such member has been out of office for a period of at least three years.

- 7.3 KENCOLD shall strive towards ensuring appropriate regional and gender representation on the Management and Executive Committees.
- 7.4 The Management Committee may delegate any of its powers and duties to at least two members of the Executive Committee per delegation.

- 7.5 The prescribed terms of office in this clause shall only apply after the determination of the first terms of office at the first KENCOLD meeting as described in item 1 of Schedule 1.

8 Election of Management and Executive Committees

- 8.1 The Management Committee shall be elected as described in Schedule 1.
- 8.2 Once the Management Committee for a new term has been elected such reconstituted Management Committee shall, under the control of the outgoing Chairperson form a new Executive Committee as contemplated by clause 7.2 and subject to the provisions of clauses 8.3 and 8.4.
- 8.3 The Secretary and Treasurer shall not be competent to vote in the election of the Executive Committee if they were appointed in terms of clause 7.2.2.
- 8.4 When electing the Executive Committee in terms of clause 8.2, a closed ballot system shall be used.

9 Duties and Organisation

- 9.1 All business shall be conducted in a manner consistent with the mission of ICOLD and in accordance with the highest standard of professional ethics having regard also to national and international goodwill as well as national security and policy.
- 9.2 KENCOLD shall -
- 9.2.1 determine membership fees;
 - 9.2.2 keep proper financial and administrative records;
 - 9.2.3 report to ICOLD as necessary;
 - 9.2.4 review and improve ICOLD congress papers for submission to ICOLD;
 - 9.2.5 provide a service to its members; and
 - 9.2.6 appoint sub-committees and assign tasks as may be necessary or desirable.
 - 9.2.7 to hold general meeting of all members at least once a year.
- 9.3 The Management Committee shall elect, or appoint where appropriate, the Executive Committee in accordance with the provisions of clause 8.2.

- 9.4 The Management Committee shall either elect the Secretary in accordance with the provisions of clause 8.2 or formally appoint a Secretary in accordance with the provisions of clause 7.2.2. If the Secretary is engaged from outside the Management Committee, such appointee shall not have any voting rights.
 - 9.4.1 Under the direction of the Chairperson, the Secretary shall be responsible for -
 - 9.4.1.1 the preparation and maintenance of the Membership Register divided into the categories as contemplated in clause 6;
 - 9.4.1.2 conducting all correspondence of KENCOLD;
 - 9.4.1.3 the publication and distribution of the agenda of all KENCOLD meetings;
 - 9.4.1.4 the preparation and maintenance of minutes of such meetings as well as reports thereon; and
 - 9.4.1.5 such other duties as are necessary for the ongoing functions of KENCOLD.
- 9.5 The Management Committee shall either elect the Treasurer in accordance with the provisions of clause 8.2 or formally appoint the Treasurer in accordance with the provisions of clause 7.2.2. If the Treasurer is engaged from outside the Management Committee, such appointee shall not have any voting rights.
 - 9.5.1 The Treasurer shall -
 - 9.5.1.1 be the custodian of all the funds and other assets of KENCOLD;
 - 9.5.1.2 receive membership fees and issue the appropriate receipts; and
 - 9.5.1.3 deposit all subscription fees, dues and contributions as contemplated in clause 11.
- 9.6 The day-to-day management of the affairs of KENCOLD shall vest in the Executive Committee who shall also through the Secretary keep members informed of the activities of KENCOLD and of ICOLD.

10. Meetings

10.1 Management Committee

- 10.1.1 Meetings shall be held at least three times annually on a date and at a place to be decided by the Executive Committee in consultation with the Management Committee.
- 10.1.2 At least fourteen days' prior notice in writing shall be given to every member of the Management Committee by the Secretary who must also afterwards check that every member has been duly notified.
- 10.1.3 one third of the total representation of the Management Committee shall be a quorum at a meeting.
- 10.1.4 The Chairperson shall preside at all KENCOLD meetings.
 - 10.1.4.1 In all instances of the absence of the Chairperson, the vice- Chairperson shall temporarily assume his / her duties.
 - 10.1.4.2 In the absence of both the Chairperson and the vice- Chairperson, the meeting shall elect its own Chairperson for that meeting.
- 10.1.5 Voting shall occur by showing of hands unless decided otherwise by the meeting or the Chairperson.

10.2 Executive Committee

- 10.2.1 Executive Committee meetings shall be arranged when required, but not less than six times annually, to discuss and resolve matters in the interest of the sustainable management of KENCOLD.
- 10.2.2 Three members of the Executive Committee shall be a quorum.
- 10.2.3 The Executive Committee shall report comprehensively at Management Committee meetings on matters of importance dealt with since the previous Management Committee meeting.

10.3 General Meeting

The members shall have a general meeting at least once a year to:

- 10.3.1 approve accounts
- 10.3.2 elect members of the management committee when their vacancies or

the terms have expired.

10.3.3 approve amendments to the constitution

10.3.4 address other business set by the management committee

11. Financial

11.1 The Treasurer shall -

11.1.1 be responsible to the Management Committee for the collection and administration of all funds of KENCOLD;

11.1.2 disburse moneys expended on account of KENCOLD as directed by the Chairperson;

11.1.3 keep books and receipts of accounts of all moneys received or expended;

11.1.4 open bank accounts as required, but only in the name of KENCOLD;

11.1.5 report annually and at such other times as the Chairperson may direct;

11.1.6 prepare statements on the status of funds and accounting of KENCOLD;

11.1.7 provide explanations of expenses incurred;

11.1.8 prepare an annual budget for consideration by the Management Committee; and

11.1.9 provide KENCOLD and ICOLD publications as required.

11.2 Composition of Funds

11.2.1 The funds of KENCOLD shall consist of -

11.2.1.1 accumulated funds in banking accounts;

11.2.1.2 annual membership fees;

11.2.1.3 proceeds from the sale of publications and profits generated by events arranged by KENCOLD such as study tours, symposia and similar events; and

11.2.1.4 contributions from any individual or organisation, provided that such contributions are acceptable to KENCOLD.

- 11.3 The funds of KENCOLD may be used to -
 - 11.3.1 defray administrative expenses such as affiliation to ICOLD, clerical assistance, postage, stationery, office expenses and printing;
 - 11.3.2 provide such remuneration to the Secretary and the Treasurer as the Management Committee may approve from time to time;
 - 11.3.3 provide contributions towards the cost of representation at ICOLD meetings, the amount of which being subject to the approval of the Management Committee;
 - 11.3.4 provide for scholarships or bursaries for tertiary studies related to dams; and
 - 11.3.5 meet other expenditure approved by the Management Committee to further the mission of KENCOLD.
- 11.4 Banking
 - 11.4.1 All moneys received shall be paid into, and all disbursement shall be made from, a banking account with a financial institution licensed by the Central Bank of Kenya in the name of KENCOLD.
 - 11.4.2 The banking account shall be operated upon by at least two of four persons approved by the Management Committee.
- 11.5 Audit
 - 11.5.1 Auditors shall be appointed by KENCOLD annually.
 - 11.5.2 The books and accounts of KENCOLD shall be audited for the end of each financial year by 28th February and a report on the audit shall be submitted to the Management Committee before 31st March of the following financial year.
 - 11.5.3 After endorsement, copies of the financial statements shall be made available for inspection to all members of KENCOLD as well as to other agencies allowed by the laws of Kenya.

11.6 General

11.6.1 Membership fees.

11.6.1.1 The Management Committee reserves the sole right to determine the amount of membership fees in respect of each member individually.

11.6.1.2 The basis of the fee structure shall be set according to the benefit that will be derived by a specific member from KENCOLD membership.

11.6.1.3 In the case of owners and operators, the number, hazard potential and inherent risk of the dams owned or operated may be taken into account.

11.6.2 No member may commit KENCOLD to expenditure without the prior approval of the Management Committee.

11.6.3 The Management Committee may delegate certain decisions to a quorum of the Executive Committee

12. Annual Report

12.1 The Chairperson shall submit an annual report on the activities of KENCOLD for approval by the Management Committee at the end of each year.

12.2 A copy of such approved annual report shall be made available to all members of KENCOLD on request.

13. KENCOLD - a Body Corporate

13.1 KENCOLD is a body corporate distinct from its members.

13.2 Unless the members of KENCOLD expressly agree thereto in writing, they shall not as members be liable for any debts incurred by or on behalf of KENCOLD.

13.3 The liability of members shall be limited to the payment of their membership fees when they are due and payable.

14. Amendments to this Constitution

- 14.1 Proposed amendments to this Constitution shall be submitted in writing to the Secretary and shall carry the signatures of not less than three members of the Management Committee.
- 14.2 The Secretary shall refer such proposed amendments to all members of the Management Committee at least one calendar month before the following meeting of the Management Committee.
- 14.3 At such meeting of the Management Committee, the proposed amendment shall be discussed and voted upon. If carried by at least a two-thirds majority of the total number of Management Committee members, it shall be presented to a general meeting of the members for approval.
- 14.4 A copy of the amended Constitution shall be made available to all KENCOLD members as well as to the Registrar of Societies in Kenya by the Secretary.

15. The Schedules

- 15.1 The Management Committee shall have the powers to enact, amend and repeal Schedules to this Constitution, provided that Schedule 2 is excluded from this provision.
- 15.2 The Schedules must be consistent with the provisions of this Constitution. In the event of a conflict between the Schedules and the Constitution, the Constitution shall prevail.
- 15.3 Proposed enactments, amendments or repeals of Schedules shall be submitted in writing to the Secretary and shall carry the signatures of not less than two members of the Management Committee. If carried by at least a majority of the total number of Management Committee members, it shall be adopted.
- 15.4 The procedures as described in clauses 14.2 and 14.4 are similarly applicable to the enactment, amendment and repeal of Schedules.

16. Language

The working language of KENCOLD shall be English.

17. Disciplinary

- 17.1 A Disciplinary Committee of the Management Committee shall consist of the Chairperson and three other members co-opted by the Chairperson from the Management Committee, provided that the expert services of anyone outside the Management Committee or KENCOLD may be engaged for any particular case.
- 17.2 The Disciplinary Committee has the powers to suspend or terminate the membership of any member, where that member -
 - 17.2.1 brings KENCOLD into serious disrepute;
 - 17.2.2 unreasonably and repeatedly causes serious disruption of KENCOLD meetings;
 - 17.2.3 ceases to comply with the requirements for membership as provided for in clause 6;
 - 17.2.4 failed to pay his / her membership fees in full within the periods described in clauses 6.7 and 6.8; or
 - 17.2.5 commits a criminal offence involving financial prejudice to KENCOLD.
- 17.3 Where disciplinary action is contemplated by KENCOLD, the Secretary must inform the member involved in writing -
 - 17.3.1 of the alleged facts held against him / her; and
 - 17.3.2 that such member has the opportunity to answer on the allegations against him / her within thirty days after receipt of the Secretary's notice, either in writing or in person or both.
- 17.4 After the expiry of thirty days as mentioned in clause 17.3.2, the matter shall be considered and finally decided upon by the Disciplinary Committee.
- 17.5 The member involved shall be notified in writing of the decision of the disciplinary committee together with reasons by the Secretary as soon as possible.

18. Conflict Resolution

- 18.1 Where a serious conflict arises between KENCOLD and any of its members which cannot be solved by dialogue between the parties, any of the parties may refer the matter for arbitration.
- 18.2 Such arbitration shall be conducted in terms of the Arbitration Act, laws of Kenya.

19. Archive

- 19.1 The Secretary shall handle all records and documents not regularly in use, as directed by the Management Committee.
- 19.2 The Treasurer shall keep all financial records for a minimum period of six years before they may be archived.

20. Transitional Provisions

- 20.1 The provisions of this Constitution replace all provisions of earlier editions of KENCOLD constitutions or of any similar organisation and as such shall remain in force until amended or repealed.
- 20.2 The provisions of this Constitution shall come into force and effect upon completion of the list of signatures of the signatories to this Constitution, a list of which is contained in Schedule 2, comprising at least two-thirds of the present members of KENCOLD.
- 20.3 In Schedule 2 the following must appear in respect of each signatory:
 - 20.3.1 signature;
 - 20.3.2 name;
 - 20.3.3 address for service of documents; and
 - 20.3.4 relationship with KENCOLD
- 20.4 All signatories to this Constitution automatically become KENCOLD members, provided that they also qualify for membership in terms of clause 6.

21. Disestablishment

- 21.1 KENCOLD can only be disestablished by a special general meeting of the members specifically arranged to consider such disestablishment.
- 21.2 KENCOLD may only be disestablished if at least two-thirds of the total membership of the general meeting supports the proposal in a closed ballot.
- 21.3 If the disestablishment is approved, the remaining assets and liabilities of KENCOLD must be transferred to one or more of the following organisations:
 - 21.3.1 a similar public benefit organisation;
 - 21.3.2 an appropriate department or administration of the national, Government.

22. Compliance with Kenyan Requirements for a Public Benefit Organisation

To ensure compliance with the laws of Kenya that relate to public benefits organizations

SCHEDULE 1

ELECTION PROCEDURES

1. Transitional Provisions

- 1.1 Within sixty days after the list of signatures of the signatories to this Constitution is completed, a special general meeting of the signatory members shall be held for the specific purpose of the election of an interim Management Committee.
- 1.2 One third of the total number of signatory members shall constitute a quorum.
- 1.3 The meeting shall immediately after commencement, elect a person from its members to preside at that meeting which person may request one or more members to assist him / her. This person shall have a normal vote as well as a casting vote in case of an equal vote.
- 1.4 All matters at this meeting shall be determined by a majority of the votes of the signatory members present.
- 1.5 The initial term of office of the elected members shall be suitably staggered in order to ensure continuity.
- 1.6 The provisions of items 2.6, 2.8 and 2.9 hereunder, shall equally be applicable to this election process.

2 Continued Provisions

- 2.1 A meeting of KENCOLD members shall be convened every year specifically for reporting back to the membership and for the election of new Management Committee members after the expiry of their terms of office in the event that this electoral procedure has been adopted by the Management Committee for the forthcoming election.
- 2.2 The Secretary shall give at least twenty one days written notice of such meeting.

- 2.3 The present Chairperson shall preside at the meeting and shall have a normal vote. In case of an equal vote the Chairperson shall additionally have a casting vote. The Chairperson may be assisted by as many members as he / she requires.
- 2.4 Should the Chairperson be absent, the vice-Chairperson shall preside. In the absence of both, the meeting shall elect its own presiding member for that meeting.
- 2.5 One third of the total number of voting members shall constitute a quorum. No quorum requirements are required for electronic/postal voting as the full membership may participate.
- 2.6 All voting shall be done by closed ballot or by electronic/postal voting as decided annually by the Management Committee.
- 2.7 All matters shall be decided by a majority of votes.
- 2.8 Nominations for vacant positions are to be received in writing from any of the Groups described in clause 6.3 after which election shall take place. A nomination shall only be valid once accepted in writing by the nominee.
- 2.9 The interim Management Committee shall function as a full Management Committee and expand as the rest of the members are appointed and co-opted as contemplated in clause 7.1, finally to constitute a complete Management Committee. The appointment and co-opting process shall be completed within one year.

SCHEDULE 2



LIST OF SIGNATORIES TO THE KENCOLD CONSTITUTION

No.	NAME	POSITION	CELL PHONE	E-MAIL ADDRESS	SIGNATURE
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

SCHEDULE 3

	
KENYA COMMITTEE ON LARGE DAMS (KENCOLD) APPLICATION FOR MEMBERSHIP Form available on www.kencold.or.ke	
KENCOLD Membership Group applied for (denote by X):	
Group 1: Corporate Membership	Group 2: Individual Member*
*Note: Group 2 is restricted to private individuals or individuals from private companies or institutions with fewer than five professional employees, unless their organisation is a member of Group 1.	

GROUP 1: Dam Owner/ Operator, Institution or Professional Company			
Name of Dam Owner/ Operator, Institution or Professional Company			
Type of Organization (denote by X)			
Dam Owner/Operator		Institution	
Address of Dam Owner/ Operator, Institution or Professional Company			
Name of individual nominated to represent the Owner, Operator, Institution or Company			
Telephone, cell phone, fax , e-mail and postal address of representative			
Telephone	Fax	Cell phone	E-mail Address
Postal Address			
Number of Dams Owned/Registered with a storage capacity in excess of 10 million m ³ per the Water Act Regulation No. R1560 Relating to Dams with a Safety Risk Category I greater than 50 m height.			
Category II Dams: 15-50		Category III Dams: less than 15	
Signature, capacity and date of authorization of Owner/Operator/Institution/ Company official in support of signatory (Electronic signature acceptable):			
Signature	Capacity	Date	

*Please attach organization profile

GROUP 2: Individual Members			
Name of Individual			
Individual's company or organisation			
Telephone, cell phone, fax , e-mail and postal addresses			
Telephone	Fax	Cell phone	E-mail address
Postal address:			

ALL GROUPS:
Statement of activity in the dam industry
Signature of Applicant (Electronic signature acceptable):
Date

Please e-mail, fax or post the completed application form to:

Suite A4 Machera Court, Komo Lane off Wood Avenue Kilimani

P.O. Box 24103-00100 GPO Nairobi, Kenya

Telephone: (+254)202621168

Email: info@kencold.or.ke

Payment of membership fees to be made only after receipt of the letter of acceptance of membership and an invoice which will give deposit details.

FOR KENCOLD USE :		
Date of receipt of application:		Letter of acceptance sent: Date:
Allocation to Group:		Fees received: Date:
Group 2 confirmation of qualification to this Group		
Acceptance of Application	Chairman	(Signature)
	Vice Chairman	(Signature)

SCHEDULE 4

MEMBERSHIP FEES

Membership Ref. No.	Membership Category	Annual Fees (Kshs.)
Individual 01	Regular – Individuals of established professional competence, with a professional qualification, who are involved in the field of dams, above thirty years of age, or Seven years of experience or hold a professional qualification, whichever comes earlier.	20,000.00
Individual 02	Student – individuals with an interest in dams, and who are enrolled full time in a Kenyan college or university programme related to dams.	500.00
Individual 03	Young Professional -below thirty years of age or six years of professional experience whichever comes earlier	2,500.00
Individual 04	Senior – Fully retired persons aged 65 or older who have been KENCOLD members for 10 years	7,500.00
Corporate 01	Corporate Membership – Medium Organization	50,000.00
Corporate 02	Corporate Membership – Large organization	200,000.00